



## **DIRECTOR JOB DESCRIPTION & PERSON SPECIFICATION**

The scope of a Multi Academy Trust Director is to:

- Be a part of the accountable body and enable good governance.
- Ensure safeguarding is a prime focus and have the ability to promote the values, vision and ethos of the Academy Trust.
- Appoint co-opted governors to local governing bodies, ensure arrangements for the selection of parent and staff governors are properly carried out, and ensure each governor understands the requirements, receives induction and signs up to the code of conduct.
- Be accountable for standards, attainment and outcomes for young people.
- Critically evaluate the performance of each Academy and hold local governing bodies to account.
- Work with governors to ensure best practice in staff recruitment, and ensure that key leadership roles are filled by applicants who understand and can fulfil the requirements of the Trust.
- Establish clear and effective lines of communication with Academy governors/and fellow directors in order to effectively undertake responsibilities.
- Agree the financial budget and the auditing of Academy accounts, ensuring sound financial management of each academy.
- Contribute to the governing bodies role in giving clear strategic direction to each Academy.
- Carry out Board business effectively, including induction/mentoring of new Directors (also referred to as Trustees) and have a commitment to continued professional development.
- Alongside the Executive Principal, plan for the future sustainability and growth of the Multi Academy Trust to include financial growth and long-term stability.

### **Role and Responsibilities of Directors**

Directors must ensure that the Trust is compliant with both charity law and company law. Directors must ensure that the Trust pursues its legal objects as defined in its Memorandum and Articles of Association as well as having due regard for any other relevant legislation or regulations, including financial regulations from the ESFA.

## OBJECTS

1. The Company's objects ("**the Objects**") are specifically restricted to the following:

- (a) to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing schools ("the mainstream Academies") offering a broad and balanced curriculum or educational institutions which are principally concerned with providing full-time or part-time education for children of compulsory school age who, by reason of illness, exclusion from school or otherwise, may not for any period receive suitable education unless alternative provision is made for them ("the alternative provision Academies") or 16 to 19 Academies offering a curriculum appropriate to the needs of its students ("the 16 to 19 Academies") or schools specially organised to make special educational provision for pupils with Special Educational Needs ("the Special Academies").
- (b) to provide recreational and leisure time facilities in the interests of social welfare for the inhabitants of the United Kingdom especially those who have need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances.

## Person Specification

Advance Trust expects that Directors, appointed by the Trust, will have:

- A commitment to the Trust and its Company Objects including the character and ethos of the Trust.
- A willingness to devote the necessary time and effort to Trust business.
- An ability to hold others to account for their professional practice.
- Strategic vision.
- Good independent judgment.
- An understanding and acceptance of the legal duties, responsibilities and liabilities of directorship.
- Experience of at least one of the following broad areas: finance, risk management, business, human resource, education, land, trust or building matters, law.
- Effective communication skills.
- *A strong moral compass that resonates with the Nolan Principles*
- *Values and vision in line with the Advance Trust Constitution*



Advance Trust  
Constitution 2019.doc



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